

# **Sporting Goods Customer Sales & Customer Service**



You may be wondering who this client is. Well...due to client confidentiality, we cannot use the client's name or logo here -or throughout the platform -but take a look at the About the Client section on page 2 for specifics.

Sign on bonus will be added to next paycheck after successfully servicng for 90 days working 30 hours a week with a CA of 93%. Must enroll with a client within 10 days of admissions in order to be eligible.





#### **Class Schedule**

**Phase I** 06/19/2023 -07/07/2023\*

Phase IIStart Earning Revenue! 07/10/2023 -07/13/2023

\*No class on July 4th

#### **Class Times Offered**

**Monday - Friday** 

9:00 a.m. -1:00 p.m. ET

6:00 p.m. –10:00 p.m. ET

**Start Earning Revenue on 07/10** 



Servicing Times Available Hours Available\*
7 Days a Week
8:00 a.m. -12:00 a.m. ET

# Weekend and Holiday Requirements

4 hours required on Saturday, Sunday or a combination of both and on all Federal holidays

\*Subject to change based on client needs.



# **Sporting Goods Customer Sales & Customer Service**



### **About the Client | Sporting Goods**

Sporting Goods is the nation's largest sporting goods retailer! Started in 1948 by 18-year-old Richard Stack with just \$300 borrowed from his grandmother, clients family continues to offer the finest quality products at competitive prices, supported by associates with a passion for sports.

Sporting Goods serves and inspires athletes and outdoor enthusiasts to achieve their personal best through a blend of dedicated associates, in-store services and unique specialty shop-in-shops dedicated to Team Sports, Athletic Apparel, Golf Lodge/Outdoor, Fitness and Footwear.

Note:Sporting Goods supports all outdoor sports. Agents servicing this program may have to assist customers with hunting equipment, including but not limited to, firearms and ammunition.



## **System and Equipment**

**Equipment Must Meet Platform Standards** Click Here for System & Equipment Policy

## **Additional Client Program Technology Standards**

- USB Hardwired Headset with phone quality audio required
- MUST maintain the most recent version of Windows 10 or 11(fully patched with no pending updates)
- This program requires dual monitors/display 19" or larger (Note: laptop screens do not count as a monitor/display).
- Spectrum Internet users require a Business Account.
- Residential Spectrum service is not supported.

# **Sporting Goods**

# **Customer Sales & Customer Service**What to Expect When Servicing



#### **What to Expect**

- Respond to "Where is my order?" calls
- Assisting customers with product questions
- Placing new orders/volume orders
- Handling existing orders: returns/replacements
- Provide store-specific support
- Tracking shipments
- Gift Card/Loyalty Card support
- Dispositioning all calls
- Deliver first call resolution with white glove service



### **Capabilities of Top Performing Service Partners for this Program**

- Have agents that are fluent, both written and verbal, in English
- Demonstrate a proven ability to deal with challenging customers and situations
- Are confident in their ability to achieve metrics
- Build and maintain strong working relationships through exceptional communication
- Provide proven problem-solving capabilities to deliver practical solutions Expertly
- navigate the Internet and demonstrate a working
- knowledge of Microsoft Office programs such as Outlook, Excel and Word
- Type 25+ words per minute
- Demonstrate a working knowledge of a variety of sports and outdoor activities
- Have previous customer service experience within a call-handling environment

# Sporting Goods Customer Sales & Customer Service CERTIFICATION DETAILS

## **eLearning & Self-Paced Work**

#### Phase I:

Educating learners about the client, how to navigate systems, and how to use these tools to resolve customer inquiries. This course is in-depth, and requires strong attention to detail, lengthy periods of intense concentration, and a great deal of learner involvement and class participation.

Three Weeks: Four hours of instructor-led content per day and up to two hours of self-paced content per day.

Start Earning Revenue! eLearning, Live Calls & Self-Paced Work

#### Phase II:

**4 days:** Scheduled live calls for certification proficiency

During the Certification SOW, Service Partners are required to service a minimum of 15 hours per week during times selected and as outlined in the SOW.

# Sporting Goods Customer Sales & Customer Service CERTIFICATION DETAILS



# **Certification Completion Criteria**

- Certify in program and demonstrate proficiency in handling calls on the program. These requirements are:
- 100% completion of all self-paced content daily
- Completion of all module assessments and final assessment with a passing score of greater than or equal to 80% on all assessments
- Evaluation assessments must be with a passing score of greater than or equal to 85%
- Meet all service level and performance requirements
- 90% Commitment Adherence
- Call Reviews passed with 80% or higher average
- All learners must complete the Service Partner Security Awareness self-paced course and score 85% or higher on the assessment before the last day of class in order to be certified



We highly suggest that you attend class every day -as this is critical to your company's success. If you are not able to attend a class, please advise your instructor. Failure to notify your instructor could result in being dropped from class.

**Important**: If you do not show up to class on the first day, you will be dropped from the class with no exceptions. The No-Show fee of \$20.00 will be charged and you will need to enroll in a new opportunity if you wish to service the client.

# THIS OPPORTUNITY REQUIRES A BACKGROUND CHECK AND AFFIDAVIT OF IDENTIFICATION

You will be prompted to complete a background check during the enrollment process. Details on the type of background check and the requirements to pass it will be provided as you proceed through enrollment on the Portal.

#### IMPORTANT INFORMATION REGARDING BACKGROUND CHECKS

Please note if you have frozen your credit, you will have to temporarily lift the credit freeze with Experian. You do not need to lift the freeze at the other credit bureaus. Please lift the freeze for a minimum of 10 days. You will need to wait at least24 hours before attempting the background check.

If you have recently changed your name, it may delay or disrupt the background check. Please make sure that full and correct legal name is included in your profile and provided in the background check step. Also, please ensure the Experian is aware of your name change.

Angel's Live Ops uses First Advantage to complete the background checks. Under certain circumstances, First Advantage may reach out to you to clarify your information. Your prompt response to First Advantage will accelerate the process of completing your background check and enrollment.

#### **AFFIDAVIT OF ID**

A completed, Affidavit of Identification with photo ID must be on file.

•To access the Affidavit of Identification form, log on to the portal, click on the AVA icon on the bottom right and select Affidavit Form.

#### Please note:

•Client will not process system access codes, required to attend the certification course, until ALL enrollment pre-requisites have been successfully completed and provided.

# Service level requirements vary and are subject to change

Failure to meet one or more of the service level requirements may result in termination of the SOW.

The service level requirements may be modified from time to time upon commercially reasonable notice to the business.

Service Level Requirements		Metrics Definition
Commitmen t Adherence	90%	% of intervals serviced compared to the intervals scheduled and committed to service. Commitment Adherence is calculated as:  [(Serviced Minutes + Excused No Show Minutes) / (Selected Minutes + Released Lockdown Minutes)]x100
CSAT (Post Interaction Customer Satisfaction)	<u>&gt;</u> 90%	Average Top Box scores for the reporting period as measured by the client's post interaction satisfaction surveys. Client leverages a 5-point scale within the survey with 5 being the highest. Top Box means only a score of 5 "counts".
Quality Contact Monitoring	<u>&gt;</u> 80%	Average score of all Quality Monitoring Call Forms provided by the client during reporting period.
Average Handle Time (AHT)	≤ 480 Seconds	Talk Time + Hold Time  Average Handle Timeis the average time spent resolving a customer issue, including talk time, hold time, transfer time (if applicable) and after call work

# Log-in codes are confidential, user-specific and will only be generated for confirmed course attendee

- All agents must ensure that they have a professional work environment, when in class and when servicing.
- Commitment Adherence is critical to this program. Agents are responsible for ensuring that they service all hours that have been selected.

## You DO NOT QUALIFY to participate in this program if any of the following applies:

- Are already in "interested" status for another opportunity.
- The dates and/or times of the class for this opportunity overlap with a class for another opportunity you are already enrolled in.
- Were servicing one or more SOWs that were terminated for cause, including a 'Breach of SOW Client Policy' for this client program.
- Have a dropped status from 3 or more opportunities within the last 90 days, regardless of whether it is this program or a different one.
- Have a Commitment Adherence below 90%.

#### **DISCLAIMER**

This Opportunity Announcement (OA) is intended as a summary of the applicable business opportunity. It is not a legal document, nor a comprehensive review of all terms included in the applicable Statement of Work (SOW).

You should thoroughly review each SOW prior to executing it. In the event of a conflict between the OA and the SOW, the terms of the SOW will take precedence. Angel's Live Ops recommends a thorough review of all policies prior to enrolling in the certification course.